

<p><b>PHOTO</b> Please affix your most recent passport-size photo here (write your name at the back of the photo)</p>	<p>If you require more information about STEP Mathematics exams please visit:-  <a href="http://www.admissionstesting.org">www.admissionstesting.org</a>  <a href="http://www.stepmathematics.org.uk">www.stepmathematics.org.uk</a></p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="6" style="text-align: center;">For Official Use</th> </tr> <tr> <td colspan="6" style="text-align: center;">Candidate Reference Number</td> </tr> <tr> <td style="width:16.6%; height: 20px;"></td> <td style="width:16.6%;"></td> <td style="width:16.6%;"></td> <td style="width:16.6%;"></td> <td style="width:16.6%;"></td> <td style="width:16.6%;"></td> </tr> </table>	For Official Use						Candidate Reference Number											
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Standard Registration Closing Date	<b>26<sup>th</sup> April 2019</b>																			
Late Registration Period	<b>27<sup>th</sup> April 2019 to 03<sup>rd</sup> May 2019</b> (Late Penalty Fee applies)																			
<b>Candidate Name</b> in BLOCK LETTERS (as per Identity Card/Passport)																				
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<b>Date of Birth</b>	<b>NRIC/Passport Number</b>	<b>Nationality</b>			<b>Gender</b> Male / Female															
<b>Candidate Address</b> (for correspondence)																				
<b>Telephone</b>	<b>Mobile Number</b>	<b>Guardian Contact Number</b> (mandatory for candidate below 18 years)																		
<b>Email Address</b> (MANDATORY)																				
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<b>Candidate UCAS Number</b>																				
<b>Registration fee at RM100.00 per candidate</b> (non-refundable)					<b>RM 100.00</b>															
<b>Examination fee at RM1500.00 per candidate</b> (non-refundable)					<b>RM 1500.00</b>															
<b>Late Registration fee at RM310.00 per candidate</b> (non-refundable, 27/4/19 – 03/5/19)																				
<b>GRAND TOTAL</b>					<b>RM</b>															
<b>Universities that require STEP Mathematics</b> (please tick ✓)		<b>Course Code</b>																		
University of Cambridge	<input type="checkbox"/>	STEP: any course requiring STEP																		
University of Warwick	<input type="checkbox"/>	STEP: any course requiring STEP																		
Other	<input type="checkbox"/>	STEP: any course requiring STEP																		

Subject	Schedule	Local Start Time	Please tick the paper that you wish to register (✓)
STEP Mathematics I	Monday, 10 <sup>th</sup> June 2019	3.00pm	
STEP Mathematics II	Monday, 17 <sup>th</sup> June 2019	3.00pm	
STEP Mathematics III	Friday, 21 <sup>st</sup> June 2019	3.00pm	

## **RESULTS**

- On Thursday 15<sup>th</sup> August 2019, Admission Test Service will issue a Statement of Results to each candidate  
Candidates can download their results online at:  
<https://results.cambridgeassessment.org.uk/candidates/controller/open/login.html>
- Username and password will be provided during the exam day

## **REGISTRATION PROCEDURES**

- Complete all the relevant sections of the Application Form
- Attach with the form a copy of an identity card or passport, a passport-size photograph and payment
- Submit your Application Forms at any of the British Council offices (KL or Penang)

## **ACCESS ARRANGEMENTS**

<b>Maximum of 25% Extra Time</b>	<input type="checkbox"/>	<b>Supervised Rest Breaks</b>	<input type="checkbox"/>
<b>Braille Question Papers</b> (22/03/2019 - Last date for request for modified question papers)	<input type="checkbox"/>	<b>Modified Enlarged A4 Question Paper</b> (22/03/2019 - Last date for request for modified question papers)	<input type="checkbox"/>
<b>Unmodified A3 Question Paper and Answer Sheet</b> (22/03/2019 - Last date for request for modified question papers)	<input type="checkbox"/>	<b>Other</b> ( <i>please state below</i> )	

### **Reason for Access Arrangement Request**

(please provide any supporting evidences / documents e.g. registered medical practitioner's report)

### **ADMISSIONS TESTING SERVICE TERMS & CONDITIONS**

1. Please note that by registering for the STEP Mathematics exams, you are agreeing that data provided as part of the entry process may be passed to Admissions Testing Service and any institutions to which you have applied to through UCAS and that data may be used for research purposes in connection with admissions procedures.
2. You also agree that if you obtain a place for a course where your STEP Mathematics result was used in the admissions process, then your university and UCAS may supply Admissions Testing Service with data about your results in subsequent examinations whilst you are studying, unless you specifically notify Admissions Testing Service directly in writing. Admissions Testing Service will take reasonable care to keep candidates' personal details anonymous

### **CANDIDATE DECLARATION**

1. I confirm that all details given in this application are true and accurate to the best of my knowledge.
2. I agree that there should be no postponement or refund of all fees should I decide to withdraw from the examination.
3. I am aware that registration fee paid is non-refundable.

Signature of Candidate : \_\_\_\_\_

Date : \_\_\_\_\_

For official use only			
Amount Paid		Date of Payment	
Receipt Number		Registered By	

**Disclaimer**

The British Council and the Examining Boards take all reasonable steps to provide continuity of service. However, we are sure that you will understand we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible.

**\*\*All fees are inclusive of GST**

**PAYMENT OPTIONS**

Transaction shall be made payable to “**BRITISH COUNCIL**”

Office	Submit to	Cash	Credit Card	Bank Transfer
Kuala Lumpur	KL Office	√	√	√
Penang	Penang Office	√	√	√

**Terms of fee and payment:**

1. Payment can be made to the British Council either by cash, cheque, credit card, bank draft, or bank transfer.
2. Payment made to the respective British Council office is subject to Bank's transaction terms and conditions.
3. Registration will be processed upon receipt and validation of the copy of the remittance slip which may be submitted by hand/courier together with the application form.
4. Payment via cash deposit must be made through the Citibank counter and not via a Cash Deposit Machine.
5. Payment description must be stated clearly.

**Bank Details:**

Payment Description : STEP 2019 (Candidate's Name)  
 Bank : Citibank  
 Bank Swift Code : CITIMYKL  
 Account Number : 0-115889-028

**Completed application form is to be submitted by hand/courier to the office which you are registering to sit the examination as shown below:**

British Council Ground Floor, West Block Wisma Selangor Dredging 142C Jalan Ampang 50450 Kuala Lumpur Tel. No.: 03 2723 7900 Fax No.: 03 2713 6599 E-mail: <a href="mailto:kualalumpur.exams@britishcouncil.org.my">kualalumpur.exams@britishcouncil.org.my</a>	British Council Penang Centre Wisma Great Eastern Suite 3A.1 & 3A.2 25 Light Street 10200 Penang Tel. No.: 04 255 9000 Fax No.: 04 263 3262 E-mail: <a href="mailto:penang.exams@britishcouncil.org.my">penang.exams@britishcouncil.org.my</a>
<b>Counter opening times:</b> Mondays to Fridays 9.00 am to 7.00 pm Saturdays & Sundays 10.00 am to 4.00 pm	<b>Opening times:</b> Tuesdays to Sundays 9.00 am to 5.45 pm
<a href="http://www.britishcouncil.my">www.britishcouncil.my</a>	
<a href="http://www.admissionstesting.org/for-test-takers/step/about-step/">http://www.admissionstesting.org/for-test-takers/step/about-step/</a>	

