

REQUEST FOR TEST MODULE CHANGE FORM

If you would like to change the test module that you originally registered for, please complete the form below, and hand it in personally at the British Council office you registered initially or email to the email address provided below.

Applications for test module change may only be made **up to 14 days before the date of the test** for which you are registered.

Candidates can only request for a module change if they have registered for a test date that has both modules (Academic and General Training). If candidate has registered for a test date that only offers the Academic module, then you will need to request for a test date transfer and you have to abide to the test date transfer dateline of requesting a change 21 days before the test date.

Candidates are only allowed to change their test module ONCE.

Fee

An administrative fee of 25% of the test fee will be charged for change of test module.

REQUEST FOR TEST MODULE CHANGE

Please print clearly and give ALL information.

Name :			
Contact Number :		Email :	
Test Date:			

Module change

I wish to change the module for my IELTS test.

Original Test Module : General / Academic

New Test Module : General / Academic (* Subject to availability)

Reason for the change of module:

** I understand that the cost to change my IELTS module is 25% of the test fee.

** I must provide a reason for test module change.

.....
Signature

...../...../.....
Date (dd/mm/yy)

For Office Use Only			
Received by (CRE's Name)		Date	
Processed by (Exams Staff)		Date	
Request confirmed / denied by (Exams Manager)			