

IELTS Enquiry on Results Form

Part A

Notes for candidates on the submission of Enquiries on Results (EOR)

- 1 You can choose to undertake an Enquiry on Results – which means having your IELTS test re-marked. You must make this request within six weeks of your test date. Your test will be sent to the head office of British Council or IDP: IA for re-marking by Senior Examiners
- 2 You can choose to have one or more parts of your test re-marked. The fee is the same regardless
- 3 You will be charged a fee of **RM 430.00** as determined by the Test Partners. You will receive a full refund if your result is changed to a higher band score
- 4 Complete the form below and forward it with payment to the IELTS Administrator at your test centre. The IELTS centre can inform you of the required fee
- 5 The re-mark is done by trained Clerical Markers and senior examiners employed by British Council and IDP: IA
- 6 British Council / IDP: IA Head Office will notify your test centre of the re-mark result. Your result will normally be available in 2 to 21 days, depending on several factors including the number of sections requested for remark. If you have not received a response after 28 days, please contact your test centre.
- 7 You will receive an EOR letter stating your final result status. You will be required to return your previously issued Test Report Form if your result is changed before a new one can be issued. You should make all enquiries regarding the progress of your re-mark to your original test centre.

To be completed by the candidate

Test date:			
Test Type (Please circle the type of IELTS that you have taken)	IELTS IELTS for UKVI Computer-delivered IELTS Computer-delivered IELTS for UKVI		
Centre name:		Centre number: (Please circle the module)	MY001 / MY002
Module (Please circle the module)	Academic / General Training	Test Venue:	
Candidate name:		Candidate number:	
Candidate's address:			
Please circle the test/s to be re-marked:	Listening / Reading / Writing / Speaking		
Candidate signature:	Date:		

EOR fee will be refunded if your result is changed to a higher band score.

Please fill in the banking details below for refund purposes in the event of changed scores.

Payment method: Bank Transfer

Please fill in the following details	
Bank account holder name	
Bank full name (eg: Malayan Banking Berhad / Citibank Berhad / RHB Bank Berhad)	
Bank branch and address	
Bank account number	
IBAN (international bank) or Swift Code (local bank)	
<ul style="list-style-type: none"> ➤ I understand that any processing fee applied by the bank for international bank transfer, are to be borne by the applicant; and is not included in the cancellation fee. ➤ I understand that I shall be responsible to ensure the receiving bank allows overseas bank to transfer the refund into my bank account. ➤ British Council will not be responsible for any unsuccessful transfer if the receiving bank rejected the incoming transfer. 	

To authorize someone to receive bank transfer on behalf	
Authorized Person's Name	
IC / Passport Number	
<ul style="list-style-type: none"> ➤ I hereby authorize the following person to collect my refund as detailed above. ➤ I understand that British Council will not be responsible for the funds once it has been transferred on my behalf. 	

.....
Signature

...../...../.....
Date (DD/MM/YYYY)

For Office Use Only			
Received by CME		Date	
Processed by Exam Staff		Date	
Refund Approved / Denied By Exams Manager		Date	