

Candidate's Full Name:	NRIC/Passport No:	Centre No: Please circle MY001 MY002	Test Venue:	Candidate No:
Test Date: (dd/mm/yyyy)	Mobile Number:	Email Address:		
Phone Number:				

Details of request				
No	Description	Unit Cost	Qty	Amount Payable
1	Additional TRF requested after the test day / exceeding first five copy	RM35/Copy		RM
2	Additional TRF due to loss / damage. (A maximum of 2 personal copies)	RM35/Copy		RM
3	Courier Fee			RM
Total amount payable				RM

Please provide details below of academic institutions / government agencies / professional bodies/ employers you would like your result to be sent to. Add your file / case no. if applicable.

You must submit a copy of the ID you used on the test day.

Electronic copy will be processed within 5 working days.

Physical copy of TRF will be couriered to institutions/home address within 10 working days or more, depending on destinations.

Note: Organisations that subscribe to the electronic download system will only receive an electronic copy of the TRF instead of the hard copy.

Courier charges	
TNT courier	Price (MYR)
Zone 1 – Within Malaysia	25.00
Zone 2 - Singapore, Brunei, Indonesia	60.00
Zone 3 - Australia, New Zealand, China, Hong Kong, Japan, South Korea, Taiwan, Philippines	90.00
Zone 4 - UK, US, Canada	130.00
Zone 5 - Others	150.00

Home address (lost/damage)	
Address:	Please tick: <input type="checkbox"/> Courier (with tracking no.) <input type="checkbox"/> Self-collect at Centre
Postal Code:	
Country:	

Address 1 (for institutions/agencies etc)	
Name of person/department:	File/case No:
Name of organisation:	Contact No:
Address:	Please tick: <input type="checkbox"/> Courier (with tracking no.) <input type="checkbox"/> Electronic Copy
Postal Code:	
Country:	
Address 2 (for institutions/agencies etc)	
Name of person/department:	File/case No:
Name of organisation:	Contact No:
Address:	Please tick: <input type="checkbox"/> Courier (with tracking no.) <input type="checkbox"/> Electronic Copy
Postal Code:	
Country:	
Address 3 (for institutions/agencies etc)	
Name of person/department:	File/case No:
Name of organisation:	Contact No:
Address:	Please tick: <input type="checkbox"/> Courier (with tracking no.) <input type="checkbox"/> Electronic Copy
Postal Code:	
Country:	
<p>I certify that the information on this form is complete and accurate to the best of my knowledge and authorise the IELTS Test Partners to forward a copy of my TRF to the department/s or institution/s listed above.</p> <p>Signature:</p>	
<p>Date: (dd/mm/yyyy)</p>	

Received by (CRE's Name)		Receipt No.	
Date of payment		Date sent by the Exams Officer	