

Going Global Partnerships

Going Global Partnerships Grant Guidelines

Introduction

[Going Global Partnerships](#) builds stronger, more inclusive, internationally connected higher education and TVET systems which support economic and social growth.

Through this British Council programme, you can connect, collaborate and innovate with universities, colleges, education policy makers and other partners in the UK and around the world.

The overall expected outcomes of the programme include:

- **Enabling research:** supporting research, knowledge, and innovation collaboration to address local and global challenges and promote inclusive growth
- **Internationalising higher education and TVET institutions:** creating an enabling environment while supporting institutions and individuals to benefit from internationalisation
- **Strengthening higher education and TVET systems:** improving the quality and efficiency of institutions and systems
- **Enhancing student outcomes:** improving the qualities of global graduates (e.g., soft skills, employability, community outcomes).

Opportunities

Going Global Partnerships offers you vital international opportunities - the chance to build relationships, to share ideas and good practice, to access grant funding for collaborative partnerships and more.

You can see current and upcoming Going Global Partnerships opportunities on our website: <https://www.britishcouncil.org/education/he-science/going-global-partnerships/connect-collaborate>. We have many opportunities being launched at this time, so please check this page regularly.

This document refers to the following opportunity: **UK-Malaysia Institutional Partnership: Women in Sports Leadership**

Data Protection

The British Council will use the information that you provide for the purposes of processing your application, making any awards, monitoring and review of any grants. The legal basis for processing your information is agreement with our terms and conditions of application (contract).

We may share all application data with our supporting/funding partners in the partner country in order to assist with management of the application process. We may share data with agencies responsible for monitoring and evaluation of the UK-Malaysia Institutional Partnership: Women in Sports Leadership.

The British Council complies with the General Data Protection Regulations 2016/679 (EU) GDPR). We process and handle personal information according to these regulations. The personal information that you provide on this form will only be used for the processing of your application. The information will be viewed by British Council, Department of Higher Education Malaysia staff and those who are part of the decision-making process. Your information will not be used/shared beyond the partners listed above for any other purpose without your specific consent. British Council reserve the right to publish and share anonymised aggregated information with stakeholders.

Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information and country of origin, where collected, is used solely for statistical purposes. If we need to contact you, we will do so using the contact details you have provided.

Under UK Data Protection law, you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you want more information about this, please contact your local British Council office or the Data Protection.

Team infogovernance@britishcouncil.org or see our website: <http://www.britishcouncil.org/privacy-cookies/data-protection>. We will keep your information for a period of seven years after the project.

Going Global Partnerships

UK-Malaysia Institutional Partnership: Women in Sports Leadership

Call for Joint Proposals from Lead Applicant
(UK University from West Midlands)

Call Opens: 28 January 2022

Applications close: 28 February 2022

Call for Joint Proposals for the UK-Malaysia Institutional Partnership Grant: Women in Sports Leadership

1. Overview of the opportunity

In line with the Birmingham 2022 Commonwealth Games programme that “puts women’s and para sport centre stage”, the British Council is delighted to launch the UK-Malaysia Institutional Partnership grant for Women in Sports Leadership.

This will be a part of our Going Global Partnerships programme that aims to build stronger, more inclusive, internationally connected higher education and TVET systems which support economic and social growth.

In celebration of Games, one (1) grant of up to GBP 30,000 will be awarded to a higher education institution from West Midlands which has a proven track record in sports development especially in the area of women in leadership, working in partnership with a Malaysian university on a joint initiative to enhance the equal representation of women at the leadership levels of the sports industry.

Through this award, we hope to build on the UK’s experience and expertise as a world leader in quality and inclusion and strengthen UK and Malaysia’s commitment to gender equality in sports leadership through higher education.

2. Objectives

Both in the UK and in Malaysia, leadership, is the area of sport where women are particularly underrepresented. The Open University article on “Are women leaders the key to growing women’s sport?” cites research which indicates that women occupy much less of the sporting workforce in roles such as coaching, managing, performance and development directors, and other senior leadership positions in the UK. A Malaysian research exploring issues and challenges for women in sport leadership positions noted that whilst there has been relative improvements in the opportunities for women to participate in the workforce in the country, women’s representation in sport associations are still low compared to their male counterparts.

This unique award will be focussed on collaborative higher education projects that develop opportunities and capacity to nurture and support gender equality in sports leadership. The objectives of this grant are to enable higher education institutions from West Midlands and Malaysia to pool their expertise and resources to address a broad range of issues related to barriers and opportunities for women and girls in sports leadership, including (but not limited to):

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- Bridging structural barriers that limit women's options and opportunities.
 - Identifying cultural practices, attitudes and gender stereotypes that provide challenges to women in sports leadership
 - Addressing capacity gaps that impede women's representation and participation in leadership roles
 - Catalysing mentorships and partnerships that support career transitions for women in sports
 - Developing sports leadership training for women and girls
 - Providing avenues to generate networks and resources for women to become effective coaches and leaders

References:

(<https://www.open.edu/openlearn/health-sports-psychology/sport-fitness/are-women-leaders-the-key-growing-womens-sport>)

(https://www.researchgate.net/publication/340451199_Women_in_Sport_Leadership_Positions_in_Malaysia_Issues_and_Challenges)

3. Grant Availability

One (1) grant of up to GBP 30,000 will be awarded to a higher education institution from West Midlands region, UK, which has a proven track record in sports development especially in the area of women in leadership, working in partnership with a Malaysian university on a joint initiative to enhance the equal representation of women at the leadership levels of the sports industry. The funding will cover the whole project duration which is expected to start in end March 2022 and will run for until end December 2023. The funding is for the duration of the project and not per annum.

The grant will be awarded to the lead applicant of the partnership which must be the UK institution from West Midlands which submits the joint proposal and will be responsible for grant administration and overall project management of the collaboration.

(*The grant amount may change depending on the funding availability)

4. Grant Eligibility Criteria

Applicants for the UK-Malaysia Institutional Partnership Grant: Women in Sports Leadership must meet all the following eligibility criteria:

ELIGIBILITY CHECK LIST	Y / N
<p>The lead UK applicant must be a university from West Midlands, which has a proven track record in sports development especially in the area of women in leadership.</p>	
<p>The partner institution(s) must be from the Malaysian higher education sector.</p>	
<p>The proposal must be submitted as a joint UK - Malaysia application.</p>	
<p>The joint proposal may include other partner institutions/organisations from the UK, Malaysia or other countries.</p>	
<p>The lead UK university will be responsible for disbursing the grant to the Malaysian partner institution for activity delivered in-country.</p>	
<p>The leading institution is accredited by the UK higher education qualification bodies/agencies</p>	
<p>The Malaysian partner institution is accredited by the respective in-country higher education qualification bodies/agencies</p>	
<p>Letters of support from the leading UK university and partners' institutions are attached to the proposal. The letters are signed by relevant authority within the university (e.g. Provost, PVC, Dean)</p>	
<p>The leading UK university must have the capacity to administer the grant.</p>	
<p>The leading UK university and partner applicant(s) must have the capacity to execute the project activities</p>	
<p>The proposal must be submitted using the application form in Annex 2.</p>	
<p>The activity-based budget in Annex 3 must be completed.</p>	
<p>Annex 1(Grant Agreement template) must reviewed and any request for amendments must be submitted together with this application</p>	
<p>All applicants must submit the following documents with their application form:</p> <ul style="list-style-type: none"> ○ Legal registration documents of UK university ○ Tax registration document (if any) ○ Bank details completed on the template provided and printed on the letterhead of the institution ○ Bank Account Certificate (including IBAN and SWIFT Code) 	

5. Eligible Costs

All proposals submitted must include the completed activity-based budget in Annex 3. The budget requested in the proposal should cover only costs that are essential, appropriate, and relevant to the collaboration to ensure value for money. The proposal should specify any cost sharing through direct and indirect institutional contributions.

A list of eligible and ineligible costs can be found in **Appendix 1**. Applicants should please contact the British Council if in any doubt about the costs covered by the grant.

In the case of an eventual underspent due to unforeseen circumstance, there should also be a plan to spend the grant amount on activities that are related in Higher Education and activities that strengthen the partnership in the area of Women in Sports Leadership.

6. Assessment Criteria

The Grant proposals will be assessed based on the following criteria:

Selection criteria (max score = 100)	Weight of score
<p>Potential to deliver target outcomes and impacts</p> <ul style="list-style-type: none">• Project summary: Proposals must clearly explain what the project expects to achieve and how this will create measurable and tangible impacts in Women in Sports Leadership in the short (1 year), medium (1-3 years) and long-term (3 years and beyond) between the UK and Malaysia. Projects principally benefiting one institution will not be considered.• Track record and deliverability: Proposals must incorporate a credible delivery plan with realistic milestones for progressing the different elements of the project for timely completion. The lead institution must be from West Midlands and must have a proven track record in sports development especially in the area of women in leadership.• Monitoring and evaluation: Proposals must have a clear monitoring and evaluation plan. The plan should explain the key performance indicators and monitoring procedure. Tangible milestones should be set, with an explanation as to how they would be measured. A risk management plan should also be included.	30%
<p>Alignment with strategic objectives</p> <ul style="list-style-type: none">• Proposal must show a clear understanding of the objectives and how to achieve them.• Proposal must demonstrate the ability to generate outcomes that meet the objectives.• Proposals must clearly explain the potential leadership opportunities for women in the UK and Malaysia and how these will be created or enhanced through this collaboration.	30%

<p>Capacity to deliver on time and within budget</p> <ul style="list-style-type: none"> Projects must be led by a team with the skills and experience necessary to successfully deliver the proposed work. Sustainability: Proposals must be financially sustainable with benefits that can endure beyond the funding period. Proposals must demonstrate the commitment of the project team towards successfully developing the programme. 	30%
<p>Equality, Diversity, and Inclusion (EDI):</p> <p>Measures must be in place to ensure equal and meaningful opportunities for people of different backgrounds, race, faith, ages, gender, sexual orientation, and dis/ability throughout the project. This includes those running the project, activity participants, and beneficiaries.</p>	10%
Total	100%

7. Payment of the Grant

Following announcement of the results, the British Council will sign the Grant Agreement with the successful applicant on the UK side. The UK institution is expected to allocate funding to their Malaysian counterpart(s) to co-deliver the project. The UK institution must attach a supporting letter to this application which is signed by their partner(s) to indicate prior agreement to this arrangement.

The British Council will administer 100% of the funding within 60 days of receiving the signed Grant Agreement. All funded applicants must submit a declaration confirming they have received the funds.

The British Council reserves the right to recover payment in full if the final report and supporting documents are not satisfactory, or the activities have not been delivered as planned.

In cases where the project expenditure is less than the funding awarded, the underspend cannot be used for further activity unless agreed by the British Council. Requests to utilise the underspend should be sent to Prabha.Sundram@britishcouncil.org prior to additional expenditure. Requests should be submitted before 30 November 2023.

8. How to Apply

Applicants for the UK-Malaysia Institutional Partnership Grant: Women in Sports Leadership should submit the joint project proposal application in Annex 2 and the activity-based budget in Annex 3.

The deadline for application and submission of supporting documentation is **23:59 GMT on 28 February 2022**. Please submit your application form to Prabha.Sundram@britishcouncil.org and Rifhan.Rozlan@britishcouncil.org.

9. Timeline for Grant

Activity	Timeline
Call for proposals	28 January 2022
Clarification questions submitted by applicants and response from British Council	10 – 14 February 2022
Application deadline and to submit amendments to Terms of Contract (if any)	28 February 2022
Proposal assessment and due diligence	1-14 March 2022
Notification of proposal's outcome	15 March 2022
Agreement signing	25 March 2022
Project commences	31 March 2022
Project ends	31 December 2023

10. Digital Platform

The British Council's Global Information Security Policy prohibits the use of Zoom for contracted suppliers and grant award holders. The British Council strongly recommends using Microsoft Teams to deliver virtual activities and workshops.

Principal applicants, who want to use other online tools or online platforms, must follow British Council's safeguarding and security protocols. Please email British Council for the protocols or if you have any questions.

11. Monitoring and Evaluation

The leading UK institution is responsible to submit Quarterly Report and Annual Report to the British Council. This report shall consist narrative and financial information that tracks progress against milestones / plan. Project report template will be provided prior to Kick Off Meeting.

The British Council will conduct regular Monitoring and Evaluation as well as commission independent evaluations of the project.

Record of project including record of activities, contracts, important project document, spending and supporting documentations related with financial transaction should be kept in case an external audit is carried out.

12. Diversity

The British Council is committed to equal opportunities and diversity in all activities, including the avoidance of bias due to gender, disability, racial or ethnic origin, sexual orientation, or religious belief. Lead applicants are encouraged to work towards achieving an equal gender balance and promote diversity, ensuring no applicants are excluded from participation on the basis of ethnicity, gender, religious belief, sexual orientation, or disability.

Further information on the British Council's Equality Policy can be found at <https://www.britishcouncil.org/organisation/transparency/policies/equality-diversity-inclusion>

13. Applicant Screening

In order to comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third-party screening databases to ensure that neither the applicant nor any of the applicant's employees, partners, directors, or shareholders are listed:

- as an individual or entity with whom national or supranational bodies have decreed organisations should not have financial dealings;
- as being wanted by Interpol or any national law enforcement body in connection with crime;
- as being subject to regulatory action by a national or international enforcement body;
- as being subject to export, trade, or procurement controls or (in the case of an individual) disqualified from being a company director; and/or
- as being a heightened risk individual or organisation, or (in the case of an individual) a politically exposed person.
- If the applicant or any other party is listed on a screening database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grant.

The applicant must comply with all reasonable requests from the British Council for information to complete the necessary screening searches. Applicants should please read the relevant text on the application form and tick the box to show they understand it.

14. Contact Details

For all enquiries, please contact:

- Prabha Sundram, Head of Education at Prabha.Sundram@britishcouncil.org
- Rifhan Rozlan, Education Manager at Rifhan.Rozlan@britishcouncil.org

Appendix 1

Eligible costs

The following costs are eligible for funding:

- Travel: Travel (economy class) and subsistence costs to the UK/ Malaysia, visa fees, vaccinations, quarantine costs (not exceeding GBP800 per person for 14 days), medical insurance, and roaming charges during travel essential to the project, to the UK and Malaysia.
- Local travel in the UK and overseas (public transport to and from the airport and for meetings/visits is encouraged where possible).
- Reasonable accommodation and subsistence costs for staff when visiting their partner organisation in the UK or overseas (Guidance for British Council travel rate is provided in Annex 3).
- Reasonable hospitality costs (excluding self-entertaining costs).
- Reasonable production costs (such as for the development of materials but excluding time spent by staff in relation thereto).
- Consultancy fee (for external procurement and up to 30% of the total project costs).
- Cost of temporary research and research assistant personnel, and other temporary staff recruited to work solely on the project.
- Essential equipment for use in the project including consumables, specialist software licences essential to the collaboration, access fees for facilities or library services. Equipment must be essential to project delivery and beyond the scope of institutional provision.
- Cost of meetings, training events, workshops, public engagement events, and seminars integral to the proposal. Translation and interpreter fees.
- Publication costs directly related to the collaboration, including web page development by external providers, if appropriate. Open access publication is encouraged.
- Online platform and relevant costs for digital delivery can be included.
- Attendance at conferences or other events in Malaysia and the UK, or virtual events to present the outputs and outcomes of the project.
- Monitoring and evaluation costs.
- The cost of staff time for full-time personnel working directly on the project, plus the costs of temporary personnel and other temporary staff recruited to work solely on the project.
- All the foregoing activities must be directly related to the development and delivery of the agreed project. Partners will be asked to provide the British Council with information on expenditure, supported by receipts for monitoring and auditing purposes.

Ineligible costs

The following costs are ineligible for funding:

- Full economic costs (FECs).
- Promotional activities solely concerned with the recruitment of overseas students.
- Institutional overheads including administration fees and other indirect costs.
- Costs associated with Master's and PhD scholarships (including stipends).

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- Purchase or rental of standard office equipment (except specialist equipment essential to the research). This includes IT hardware – laptops, personal computers, tablets, smartphones, Mac workstations, computer parts and peripherals, etc. Any standard hardware routinely used by researchers and academics will not be funded.
 - Office software and office equipment including desks, chairs, filing cabinets, photocopiers, printers, and fax machines.
 - Mobile phone costs including rental or purchase, and monthly phone bills.
 - Exchange rate costs/losses and other banking-related costs.
 - IP costs, patent, copyright, licensing, or other IP-related costs.
 - Costs relating to the construction, procurement, or rental of physical infrastructure (e.g., office buildings, laboratory facilities). Rooms and facilities essential for routine collaboration are provided as an in-kind contribution by participating institutions. These can be detailed as an in-kind contribution in the budget breakdown.
 - Entertainment costs such as gifts, alcohol, restaurant bills, or hospitality costs for personnel not directly participating in the project, excessive restaurant costs, and excessive taxi fares.
 - No profit or fees must be charged during the period of this grant.